

**WASHINGTON SOCIETY OF  
CERTIFIED PUBLIC ACCOUNTANTS**

Audited Consolidated Financial Statements  
and Supplementary Information

May 31, 2018 and 2017

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**AUDITED CONSOLIDATED FINANCIAL STATEMENTS**

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1501 Regents Blvd., Suite 100  
Fircrest, WA 98466-6060

## Independent Auditor's Report

Board of Directors and Trustees  
Washington Society of Certified Public Accountants,  
Washington CPA Foundation and Washington CPA/PAC  
Bellevue, Washington

### **Report on the Consolidated Financial Statements**

We have audited the accompanying consolidated financial statements of Washington Society of Certified Public Accountants (the "WSCPA"), Washington CPA Foundation (the "Foundation") and Washington CPA/PAC (the "PAC") (collectively, the "Society"), which comprise the consolidated statements of financial position as of May 31, 2018 and 2017, and the related consolidated statements of activities and cash flows for the years then ended and the related notes to the financial statements.

#### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### ***Auditor's Responsibility***

Our responsibility is to express an opinion on these consolidated financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the consolidated financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Society's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Society's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

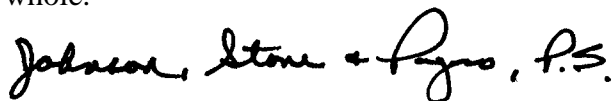
We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

***Opinion***

In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the financial position of Washington Society of Certified Public Accountants and related entities as of May 31, 2018 and 2017, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

***Other Matter***

Our audits were conducted for the purpose of forming an opinion on the consolidated financial statements as a whole. The consolidating schedules of financial position as of May 31, 2018 and activities for the year ended May 31, 2018 on pages 17 and 18 are presented for purposes of additional analysis and are not a required part of the consolidated financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the consolidated financial statements as a whole.



**JOHNSON, STONE & PAGANO, P.S.**

September 21, 2018

AUDITED CONSOLIDATED FINANCIAL STATEMENTS

**WASHINGTON SOCIETY OF CERTIFIED PUBLIC ACCOUNTANTS**

**CONSOLIDATED STATEMENTS OF FINANCIAL POSITION**

May 31, 2018 and 2017

	<u>2018</u>	<u>2017</u>
<b><u>ASSETS</u></b>		
<b>CURRENT ASSETS</b>		
Cash and cash equivalents	\$ 832,052	\$ 841,599
Investments	5,797,227	5,341,176
Accounts receivable	55,899	48,020
Prepaid expenses	184,496	122,522
<b>Total Current Assets</b>	<u>6,869,674</u>	<u>6,353,317</u>
<b>NONCURRENT ASSETS</b>		
Endowment investments	1,853,291	1,744,501
Property and equipment, net	843,171	814,834
<b>Total Noncurrent Assets</b>	<u>2,696,462</u>	<u>2,559,335</u>
<b>OTHER ASSETS</b>		
Investments held under agency contract	<u>3,151,284</u>	<u>3,147,469</u>
<b>TOTAL ASSETS</b>	<u>\$ 12,717,420</u>	<u>\$ 12,060,121</u>
<b><u>LIABILITIES AND NET ASSETS</u></b>		
<b>CURRENT LIABILITIES</b>		
Accounts payable and accrued expenses	\$ 608,845	\$ 537,261
Deferred revenue - continuing professional education programs	420,107	395,675
Deferred revenue - membership dues	1,533,506	1,504,961
Deferred revenue - other	1,900	8,793
<b>Total Current Liabilities</b>	<u>2,564,358</u>	<u>2,446,690</u>
<b>OTHER LIABILITIES</b>		
Obligation under agency contract	<u>3,151,284</u>	<u>3,147,469</u>
<b>Total Liabilities</b>	<u>5,715,642</u>	<u>5,594,159</u>
<b>NET ASSETS</b>		
Unrestricted - the Society	4,438,093	4,073,708
Unrestricted - the Foundation	561,356	525,379
<b>Total Unrestricted Net Assets</b>	<u>4,999,449</u>	<u>4,599,087</u>
Temporarily restricted (Note 2)	1,902,329	1,766,875
Permanently restricted	100,000	100,000
<b>Total Net Assets</b>	<u>7,001,778</u>	<u>6,465,962</u>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<u>\$ 12,717,420</u>	<u>\$ 12,060,121</u>

The accompanying notes are an integral part of these consolidated financial statements.

WASHINGTON SOCIETY OF CERTIFIED PUBLIC ACCOUNTANTS

CONSOLIDATED STATEMENTS OF ACTIVITIES

Years Ended May 31, 2018 and 2017

	2018				2017			
	Unrestricted	Temporarily Restricted	Permanently Restricted	Total	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
<b>REVENUES</b>								
Education programs	\$ 2,368,911			\$ 2,368,911	\$ 2,446,889			\$ 2,446,889
Membership dues	1,900,882			1,900,882	1,966,772			1,966,772
Peer review fees	203,225			203,225	206,949			206,949
Interest and dividend income	102,325	\$ 32,582		134,907	97,412	\$ 24,712		122,124
Networking events	44,800			44,800	51,260			51,260
Advertising	22,242			22,242	24,086			24,086
Contributions	30,227	101,339		131,566	58,308	717,436		775,744
Other	141,718			141,718	138,833			138,833
Net assets released from restrictions	101,485	(101,485)			132,639	(132,639)		
<b>Total Revenue</b>	<b>4,915,815</b>	<b>32,436</b>		<b>4,948,251</b>	<b>5,123,148</b>	<b>609,509</b>		<b>5,732,657</b>
<b>EXPENSES</b>								
Program services								
Education programs	2,157,235			2,157,235	2,202,518			2,202,518
Member services programs	983,652			983,652	1,157,796			1,157,796
Peer review expenses	268,352			268,352	322,686			322,686
Networking events	46,682			46,682	46,526			46,526
Scholarships, grants and education programs	105,000			105,000	90,000			90,000
PAC expenses	84,716			84,716	168,329			168,329
<b>Total Program Expenses</b>	<b>3,645,637</b>			<b>3,645,637</b>	<b>3,987,855</b>			<b>3,987,855</b>
General and administrative	1,191,214			1,191,214	1,201,727			1,201,727
<b>Total Expenses</b>	<b>4,836,851</b>			<b>4,836,851</b>	<b>5,189,582</b>			<b>5,189,582</b>
<b>Change in Net Assets Before Gain on Investments</b>	<b>78,964</b>	<b>32,436</b>		<b>111,400</b>	<b>(66,434)</b>	<b>609,509</b>		<b>543,075</b>
Gain on investments	321,398	103,018		424,416	427,046	124,408		551,454
<b>Change in Net Assets</b>	<b>400,362</b>	<b>135,454</b>		<b>535,816</b>	<b>360,612</b>	<b>733,917</b>		<b>1,094,529</b>
<b>Net Assets at Beginning of Year</b>	<b>4,599,087</b>	<b>1,766,875</b>	<b>\$ 100,000</b>	<b>6,465,962</b>	<b>4,238,475</b>	<b>1,032,958</b>	<b>\$ 100,000</b>	<b>5,371,433</b>
<b>NET ASSETS AT END OF YEAR</b>	<b>\$ 4,999,449</b>	<b>\$ 1,902,329</b>	<b>\$ 100,000</b>	<b>\$ 7,001,778</b>	<b>\$ 4,599,087</b>	<b>\$ 1,766,875</b>	<b>\$ 100,000</b>	<b>\$ 6,465,962</b>

The accompanying notes are an integral part of these consolidated financial statements

**WASHINGTON SOCIETY OF CERTIFIED PUBLIC ACCOUNTANTS**

**CONSOLIDATED STATEMENTS OF CASH FLOWS**

Years Ended May 31, 2018 and 2017

	<u>2018</u>	<u>2017</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Cash received from education programs	\$ 2,383,983	\$ 2,442,639
Cash received from membership dues	1,929,427	1,956,162
Cash received from other sources	536,658	1,197,690
Cash paid to employees	(2,043,087)	(2,459,110)
Cash paid to vendors and others	(2,702,399)	(2,639,936)
Interest and dividends received	<u>134,907</u>	<u>122,124</u>
<b>Net Cash Flow Provided by Operating Activities</b>	239,489	619,569
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Proceeds from sale of investments	2,090,591	2,638,771
Purchase of investments	(2,231,016)	(3,198,764)
Purchases of property and equipment	<u>(108,611)</u>	<u>(50,358)</u>
<b>Net Cash Flow Used by Investing Activities</b>	<u>(249,036)</u>	<u>(610,351)</u>
<b>NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS</b>	(9,547)	9,218
<b>Cash and Cash Equivalents at Beginning of Year</b>	<u>841,599</u>	<u>832,381</u>
<b>CASH AND CASH EQUIVALENTS AT END OF YEAR</b>	<u>\$ 832,052</u>	<u>\$ 841,599</u>

The accompanying notes are an integral part of these consolidated financial statements



**WASHINGTON SOCIETY OF CERTIFIED PUBLIC ACCOUNTANTS**

**CONSOLIDATED STATEMENTS OF CASH FLOWS (Continued)**

Years Ended May 31, 2018 and 2017

	<u>2018</u>	<u>2017</u>
<b>RECONCILIATION OF CHANGE IN NET ASSETS TO NET CASH PROVIDED BY OPERATING ACTIVITIES</b>		
Change in net assets	\$ 535,816	\$ 1,094,529
Adjustments to reconcile change in net assets to net cash flow provided by operating activities		
Depreciation	80,274	99,012
Gain on investments	(424,416)	(551,454)
Changes in operating assets and liabilities		
Accounts receivable	(7,879)	67,800
Prepaid expenses	(61,974)	46,694
Accounts payable and accrued expenses	71,584	(55,170)
Deferred revenue	<u>46,084</u>	<u>(81,842)</u>
<b>NET CASH FLOW PROVIDED BY OPERATING ACTIVITIES</b>	<u>\$ 239,489</u>	<u>\$ 619,569</u>

The accompanying notes are an integral part of these consolidated financial statements

# WASHINGTON SOCIETY OF CERTIFIED PUBLIC ACCOUNTANTS

## NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

May 31, 2018 and 2017

### NOTE 1 - ORGANIZATION

The Washington Society of Certified Public Accountants (the "WSCPAC") is a not-for-profit organization formed in 1904 to advance the accounting profession and assist individual members in their professional and educational development. The WSCPAC's membership and activities are concentrated primarily in Washington State.

The WSCPAC has 10 chapters whose primary purpose is to advance the accounting profession and assist individual members in their professional and educational development on a local level. The net assets and results of activities of these chapters are included in the accompanying consolidated financial statements.

The members of WSCPAC's Board of Directors are also the voting members of the Washington CPA Foundation (the "Foundation"). The Foundation's primary purpose is to enhance education and promote research in accounting and related fields.

The WSCPAC is affiliated with the Washington CPA/PAC (the "PAC") whose purpose is to contribute to Washington State political campaigns. The PAC committee members are approved by the Board of Directors of the WSCPAC.

### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### *Principles of Consolidation*

The consolidated financial statements include the accounts of the WSCPAC (including the 10 chapters), the Foundation and the PAC. Collectively, these entities are called the "Society" in these consolidated financial statements. All significant inter-entity accounts and transactions have been eliminated in consolidation.

#### *Financial Statement Presentation*

The Society reports information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets and permanently restricted net assets. The Society records contributions received as unrestricted, temporarily restricted or permanently restricted support depending on the existence and/or nature of any donor restrictions.

#### *Unrestricted Net Assets*

Unrestricted Society net assets consist of the following at May 31:

	<u>2018</u>	<u>2017</u>
Chapter use	\$ 69,444	\$ 84,465
Undesignated	<u>4,368,649</u>	<u>3,989,243</u>
Total Unrestricted Society Net Assets	\$ <u>4,438,093</u>	\$ <u>4,073,708</u>

# WASHINGTON SOCIETY OF CERTIFIED PUBLIC ACCOUNTANTS

## NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

May 31, 2018 and 2017

### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### *Unrestricted Net Assets (Continued)*

Unrestricted Foundation net assets at May 31, 2018 and 2017 are to be utilized solely to fund scholarships, grants, education programs and other Foundation activities. While no donor-restriction exists on these funds, they can only be used in accordance with the mission of the Foundation.

#### *Temporarily Restricted Net Assets*

Donor-restricted contributions are reported as increases in unrestricted net assets if the restrictions expire in the fiscal year in which the contributions are recognized. All other donor-restricted contributions are reported as increases in temporarily or permanently restricted net assets depending on the nature of the restrictions. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets. Temporarily restricted net assets consist of the following at May 31:

	<u>2018</u>	<u>2017</u>
Roy Polley Scholarship Fund	\$ 1,714,859	\$ 1,611,301
George J. Waterman Memorial Scholarship Fund	<u>38,433</u>	<u>33,200</u>
Endowed Scholarship Funds (Note 6)	1,753,292	1,644,501
Other scholarship funds	36,615	43,615
PAC activities	<u>112,422</u>	<u>78,759</u>
	<u>\$ 1,902,329</u>	<u>\$ 1,766,875</u>

#### *Permanently Restricted Net Assets*

Permanently restricted net assets consist of investments in mutual funds and equity securities, which are restricted in perpetuity to provide scholarships for students majoring in accounting at colleges and universities in Washington State. The income earned on investments is temporarily restricted for such scholarships.

#### *Revenue Recognition*

Dues are recognized as revenue in the applicable membership period. Registration payments for continuing professional education programs are recognized as revenue in the period in which the related program is held. Dues and registration payments received in advance are deferred.

#### *Advertising*

Advertising costs are expensed as incurred. Advertising expenses for the years ended May 31, 2018 and 2017 were \$46,447 and \$62,845, respectively.

#### *Donated Services*

Many volunteers donate significant amounts of time to the activities of the Society. The consolidated financial statements do not reflect the value of these donated services as the services do not require specialized skills (and would not otherwise be purchased) and, therefore, do not meet the requirements for recognition.

# WASHINGTON SOCIETY OF CERTIFIED PUBLIC ACCOUNTANTS

## NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

May 31, 2018 and 2017

### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### ***Cash and Cash Equivalents***

Cash and cash equivalents consist of cash in a bank and money market funds (unless those money market funds are classified as investments). Most cash funds are held in interest bearing accounts. The Society maintains cash balances at financial institutions with insurance by the Federal Deposit Insurance Corporation ("FDIC"), with basic coverage up to \$250,000. Cash balances at a banking institution exceeded the limit as of May 31, 2018 by \$301,808. Investments held at a brokerage house exceeded the Securities Investor Protection Corporation and cash limit by \$487,524, including \$400,000 held in cash for liquidity purposes.

#### ***Investments***

Investments in equity securities with readily-determinable fair values and all investments in debt securities are measured at fair value in the consolidated statements of financial position. Fair value is defined as an exit price, representing the amount that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants. The fair value measurement of the investments were determined using Level 1 observable market inputs (within the fair value hierarchy) consisting of quoted prices in active markets for identical assets. The Society's policy is to invest in money market accounts, certificates of deposit, equity securities, short and intermediate term debt and bond and equity mutual funds, all of which are considered to be Level 1.

Unrealized gains and losses are included in the change in net assets in the accompanying consolidated statements of activities. Gains and losses on sales of investments are determined using the specific identification method.

#### ***Accounts Receivable***

Accounts receivable consist of unpaid advertising and continuing professional education fees. Accounts receivable are unsecured and do not bear interest. Management reviews accounts receivable, estimates the amount of uncollectible accounts and records a reserve for doubtful accounts (if required). Uncollectible accounts are written off against the reserve. No allowance for doubtful accounts was considered necessary by management at May 31, 2018 and 2017, respectively, as no amounts more than 90 days old are considered uncollectible.

#### ***Property and Equipment***

Property and equipment are stated at cost. Depreciation is calculated using the straight-line method over the estimated useful lives of the assets. The capitalization policy threshold is \$1,000. Assets must have estimated useful lives of at least two years to be considered for capitalization. Depreciation expense was \$80,274 and \$99,012 for the years ended May 31, 2018 and 2017, respectively.

# WASHINGTON SOCIETY OF CERTIFIED PUBLIC ACCOUNTANTS

## NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

May 31, 2018 and 2017

### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### ***Retirement Program***

The Society has a 401(k) retirement plan for the benefit of all eligible employees. Under the plan, the Society will match up to the first 4% of an employee's deferral. The match is vested immediately. For the years ended May 31, 2018 and 2017, the Society also contributed an additional 7% to the plan of the employee's annual gross salary. This is vested over a six-year period. The total expense recognized under the plan was \$152,088 in 2018 and \$154,795 in 2017.

#### ***Use of Estimates***

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Actual results could differ from the estimated amounts.

#### ***Agency Contract***

The Foundation holds funds on behalf of the Washington State Board of Accountancy ("the State Board") under terms of an agency contract that originated during the year ended May 31, 2016. Agency funds are reported in the statement of financial position as other assets and other liabilities in equal amounts. Except to the extent that the Society will earn an annual agency fee, activities related to these agency funds will not affect the change in consolidated net assets (see Note 7). The contract will expire on September 1, 2036 and will automatically renew for additional one year periods if the funds are not disbursed. Either party can elect to terminate the contract during the additional periods by providing a written notice sixty days in advance of the expiration date.

#### ***Functional Allocation of Expense***

The costs of providing program and supporting services have been summarized on a functional basis in the consolidated statements of activities. Accordingly, certain costs have been allocated among the program and supporting services based on time and other resources used.

#### ***Income Taxes***

The WSCPA is exempt from federal income taxes under Section 501(c)(6) of the Internal Revenue Code. The Foundation is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code. The PAC is subject to tax on its net investment income under Section 527 of the Internal Revenue Code. No tax was due on net investment income for the years ended May 31, 2018 or 2017.

The Society evaluates its uncertain income tax positions, if any, and may record a liability for any unrecognized tax obligations resulting from positions taken or expected to be taken in an income tax return. Estimated interest and penalties related to unrecognized tax obligations, if any, are recorded as a component of income tax expense included in general and administrative expenses in the consolidated statements of activities. No liability has been recorded for uncertain tax positions, or related interest or penalties, as of May 31, 2018 or 2017.

# WASHINGTON SOCIETY OF CERTIFIED PUBLIC ACCOUNTANTS

## NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

May 31, 2018 and 2017

### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### *New Accounting Pronouncement*

In August 2016, the Financial Accounting Standards Board issued Accounting Standards Update ("ASU") 2016-14, *Presentation of Financial Statements of Not-for-Profit Entities*, to improve the presentation of net asset classifications and other information presented or disclosed in the financial statements regarding a not-for-profit entity's liquidity and availability of financial resources, board designations of net assets, financial performance and expenses on a functional basis. The ASU's requirements are broadly applicable, and will be effective for years beginning after December 15, 2017. Management is currently evaluating how the new requirements will affect the Society's consolidated financial statements.

#### *Subsequent Events*

The management of the Society evaluated for subsequent events and transactions for potential recognition and disclosure through September 21, 2018, the date the financial statements were available to be issued.

### NOTE 3 - INVESTMENTS

Investments consist of the following at May 31:

	<u>2018</u>	<u>2017</u>
Money market accounts	\$ 931,859	\$ 1,224,876
Equity mutual funds		
Real estate index funds	1,164,912	1,867,006
Value index funds	68,028	49,028
Growth index funds	1,970,092	1,008,781
Small cap index funds	924,697	809,060
Large cap index funds	<u>2,094,593</u>	<u>1,884,107</u>
Total Equity Mutual Funds	6,222,322	5,617,982
Fixed income mutual funds		
Corporate bond index funds	874,647	635,343
Preferred stock index funds	633	231,624
Treasury bill index funds	1,147,268	1,256,590
Intermediate term bond	1,445,442	1,169,941
Inflation protection security	<u>179,631</u>	<u>96,790</u>
Total Fixed Income Mutual Funds	<u>3,647,621</u>	<u>3,390,288</u>
Total Investments	\$ <u>10,801,802</u>	\$ <u>10,233,146</u>

# WASHINGTON SOCIETY OF CERTIFIED PUBLIC ACCOUNTANTS

## NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

May 31, 2018 and 2017

### NOTE 3 - INVESTMENTS (Continued)

These investments are reported in the consolidated statements of financial position at May 31 as follows:

	<u>2018</u>	<u>2017</u>
Investments	\$ 5,797,227	\$ 5,341,176
Endowment investments	1,853,291	1,744,501
Investments held under agency contract	<u>3,151,284</u>	<u>3,147,469</u>
Total Investments	<u>\$ 10,801,802</u>	<u>\$ 10,233,146</u>

Investment gains and losses consist of the following:

	<u>Washington Society of CPAs</u>	<u>Washington CPA Foundation</u>	<u>Total</u>
<u>May 31, 2018</u>			
Realized gain	\$ 81,745	\$ 14,362	\$ 96,107
Unrealized gain	<u>208,223</u>	<u>120,086</u>	<u>328,309</u>
Total Investment Gain	<u>\$ 289,968</u>	<u>\$ 134,448</u>	<u>\$ 424,416</u>
<u>May 31, 2017</u>			
Realized gain	\$ 158,736	\$ 23,864	\$ 182,600
Unrealized gain	<u>224,417</u>	<u>144,437</u>	<u>368,854</u>
Total Investment Gain	<u>\$ 383,153</u>	<u>\$ 168,301</u>	<u>\$ 551,454</u>

### NOTE 4 - PROPERTY AND EQUIPMENT

Property and equipment consist of the following at May 31:

	<u>2018</u>	<u>2017</u>
Land	\$ 571,500	\$ 571,500
Buildings and improvements	1,702,875	1,685,045
Furniture and equipment	347,923	342,881
Computer equipment	<u>584,501</u>	<u>508,262</u>
	3,206,799	3,107,688
Less accumulated depreciation	<u>(2,373,128)</u>	<u>(2,292,854)</u>
	833,671	814,834
Fixed assets not yet in service	<u>9,500</u>	<u>          </u>
Property and Equipment, net	<u>\$ 843,171</u>	<u>\$ 814,834</u>

## WASHINGTON SOCIETY OF CERTIFIED PUBLIC ACCOUNTANTS

### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

May 31, 2018 and 2017

#### **NOTE 5 - RELATED PARTY TRANSACTIONS**

In 2017, the WSCPA awarded a \$5,000 scholarship to a member of its Board of Directors. The Director in question is a Doctoral Candidate; the application was considered under the double-blind rules applied to all scholarship applications and awarded based on combined scoring and merit.

#### **NOTE 6 - ENDOWMENT**

The Foundation's endowment includes the following funds:

- The George J. Waterman Memorial Scholarship Fund is a perpetual endowment with a historical dollar value of \$100,000. Earnings on this perpetual endowment are purpose-restricted for scholarships.
- The Roy J. Polley Scholarship Fund is a term endowment which requires the income of the fund, plus 1% of the principal, to be used exclusively for annual scholarships and is included in temporarily restricted net assets.

As required by accounting principles generally accepted in the United States of America, net assets associated with endowment funds, including any funds designated by the Board of Trustees to function as endowments, are classified and reported based on the existence or absence of donor-imposed restrictions.

#### ***Interpretation of Relevant Law***

The Board of Trustees of the Foundation has interpreted the Uniform Prudent Management of Institutional Funds Act ("UPMIFA") as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary. As a result of this interpretation, the Foundation classifies as permanently restricted net assets (a) the original value of gifts donated to the permanent endowment, (b) the original value of subsequent gifts to the permanent endowment and (c) accumulations to the permanent endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund. The remaining portion of the donor restricted endowment fund that is not classified in permanently restricted net assets is classified as temporarily restricted net assets until those amounts are appropriated for expenditure by the Foundation in a manner consistent with the standard of prudence prescribed by UPMIFA. In accordance with UPMIFA, the Foundation considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds:

- The duration and preservation of the fund.
- The purposes of the Foundation and the donor-restricted endowment fund.
- General economic conditions.
- The possible effect of inflation and deflation.
- The expected total return from income and the appreciation of investments.



**WASHINGTON SOCIETY OF CERTIFIED PUBLIC ACCOUNTANTS**

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

May 31, 2018 and 2017

**NOTE 6 - ENDOWMENT (Continued)**

*Interpretation of Relevant Law (Continued)*

- Other resources of the Foundation.
- The investment policies of the Foundation.

Changes in endowment investments are as follows for the years ended May 31, 2018 and 2017:

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Permanently Restricted</u>	<u>Total</u>
<u>May 31, 2018</u>				
Endowment investments at beginning of year		\$ 1,644,501	\$ 100,000	\$ 1,744,501
Investment return				
Investment income	\$ 22,701	12,574		35,275
Net appreciation (realized and unrealized)	<u>9,662</u>	<u>96,217</u>	<u>          </u>	<u>105,879</u>
Total Investment Return	32,363	108,791		141,154
Appropriation of endowment investments for expenditure	(25,000)			(25,000)
Investment fees	<u>(7,363)</u>	<u>          </u>	<u>          </u>	<u>(7,363)</u>
 Total Endowment Investments	 \$ <u>          </u>	 \$ <u>1,753,292</u>	 \$ <u>100,000</u>	 \$ <u>1,853,292</u>
<u>May 31, 2017</u>				
Endowment investments at beginning of year		\$ 883,094	\$ 100,000	\$ 983,094
Contribution		637,436		637,436
Investment return				
Investment income	\$ 7,663	19,704		27,367
Net appreciation (realized and unrealized)	<u>8,012</u>	<u>119,267</u>	<u>          </u>	<u>127,279</u>
Total Investment Return	15,675	138,971		154,646
Accrued scholarships payable		(15,000)		(15,000)
Appropriation of endowment investments for expenditure	(10,000)			(10,000)
Investment fees	<u>(5,675)</u>	<u>          </u>	<u>          </u>	<u>(5,675)</u>
 Total Endowment Investments	 \$ <u>          </u>	 \$ <u>1,644,501</u>	 \$ <u>100,000</u>	 \$ <u>1,744,501</u>

# WASHINGTON SOCIETY OF CERTIFIED PUBLIC ACCOUNTANTS

## NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

May 31, 2018 and 2017

### **NOTE 6 - ENDOWMENT (Continued)**

#### ***Return Objectives and Risk Parameters***

The Foundation has adopted investment and spending policies for endowment assets that attempt to protect the principal of the Foundation's assets, ensure a return on investment commensurate with the safety of the principal and to ensure sufficient resources are available to meet the Foundation's needs. Endowment assets include those assets of donor-restricted funds that the Foundation must hold in perpetuity or for a donor-specified period(s) as well as board-designated funds. Under this policy, as approved by the Board of Trustees, the endowment assets are invested in a manner that assumes a medium level of investment risk with losses not to exceed 12% per year. The Foundation expects its endowment funds, over time, to provide an average rate of return of a minimum of CPI, plus 2%. Actual returns in any given year may vary from this amount.

#### ***Strategies Employed for Achieving Objectives***

To satisfy its long-term rate-of-return objectives, the Foundation relies on a total return strategy in which investment returns are achieved through both capital appreciation (realized and unrealized) and current yield (interest and dividends). The Foundation targets a diversified asset allocation between fixed income and equity investments. The asset allocation for equity investments should not exceed 65% of total liquid invested assets.

#### ***Spending Policy and How the Investment Objectives Relate to Spending Policy***

The Foundation authorizes annual appropriations for distribution based on the fair value of each endowment fund at the end of the prior fiscal year. The annual payout rate is 5% for the George J. Waterman Memorial Scholarship Fund and 1% for the Roy Polley Scholarship Fund. In establishing the annual payout rate for the George J. Waterman Memorial Scholarship Fund, the Foundation considered the long-term expected return on its endowment investments. The annual payout rate for the Roy J. Polley Scholarship Fund is donor-specified.

#### ***Funds with Deficiencies***

From time to time, the fair value of assets associated with individual donor restricted endowment funds may fall below the level that the donor or UPMIFA requires the Foundation to retain as a fund of perpetual duration. There were no deficiencies as of May 31, 2018 or 2017.

# WASHINGTON SOCIETY OF CERTIFIED PUBLIC ACCOUNTANTS

## NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

May 31, 2018 and 2017

### NOTE 7 - AGENCY CONTRACT

On May 8, 2015, the Governor of the State of Washington signed into law substitute Senate Bill 5534, which became effective July 24, 2015. The bill created the Certified Public Accounting Scholarship Program for students enrolled at accredited Washington-based colleges or universities with a declared major in accounting, entering their junior year or higher. A total of \$3.3 million was budgeted to fund the scholarship program using certain reserve funds from the Washington State Board of Accountancy (the "State Board"). The Foundation is named in the statute as the organization responsible for administering the scholarship program. An agreement between the Foundation and the State Board was entered into concerning the administration of the scholarship program.

As of May 31, 2018, the State Board is holding \$275,000 of the budgeted funds to pay the Foundation's annual fees for the work performed in accordance with the agreement.

Changes in agency investments for the years ended May 31:

	<u>2018</u>	<u>2017</u>
Beginning balance	\$ 3,147,469	\$ 1,396,373
Transfer of funds	107,574	1,675,000
Investment return		
Investment income	59,576	48,415
Net appreciation (realized and unrealized)	<u>105,280</u>	<u>239,359</u>
Total Investment Return	164,856	287,774
Scholarships	(230,000)	(175,000)
Investment fees	(13,615)	(11,678)
Agency fee	<u>(25,000)</u>	<u>(25,000)</u>
Total Investments Held Under Agency Contract	\$ <u>3,151,284</u>	\$ <u>3,147,469</u>

The agency obligation consisted of the following amounts as of May 31:

	<u>2018</u>	<u>2017</u>
Scholarships awarded	\$ 275,000	\$ 230,000
Uncommitted	<u>2,876,284</u>	<u>2,917,469</u>
Total Obligation under Agency Contract	\$ <u>3,151,284</u>	\$ <u>3,147,469</u>

**SUPPLEMENTARY INFORMATION**

**WASHINGTON SOCIETY OF CERTIFIED PUBLIC ACCOUNTANTS**

CONSOLIDATING SCHEDULE OF FINANCIAL POSITION

May 31, 2018

	Washington Society of CPAs	Washington CPA Foundation	Washington CPA/PAC	Eliminations	Total
<b><u>ASSETS</u></b>					
<b>CURRENT ASSETS</b>					
Cash and cash equivalents	\$ 564,711	\$ 155,138	\$ 112,203		\$ 832,052
Investments	5,258,036	539,191			5,797,227
Accounts receivable	57,570	8,833	1,700	\$ (12,204)	55,899
Prepaid expenses	184,496				184,496
<b>Total Current Assets</b>	<u>6,064,813</u>	<u>703,162</u>	<u>113,903</u>	<u>(12,204)</u>	<u>6,869,674</u>
<b>NONCURRENT ASSETS</b>					
Endowment investments		1,853,291			1,853,291
Property and equipment, net	843,171				843,171
<b>Total Noncurrent Assets</b>	<u>843,171</u>	<u>1,853,291</u>			<u>2,696,462</u>
<b>OTHER ASSETS</b>					
Investments held under agency contract		3,151,284			3,151,284
<b>TOTAL ASSETS</b>	<u>\$ 6,907,984</u>	<u>\$ 5,707,737</u>	<u>\$ 113,903</u>	<u>\$ (12,204)</u>	<u>\$ 12,717,420</u>
<b><u>LIABILITIES AND NET ASSETS</u></b>					
<b>CURRENT LIABILITIES</b>					
Accounts payable and accrued expenses	\$ 514,378	\$ 105,190	\$ 1,481	\$ (12,204)	\$ 608,845
Deferred revenue - continuing professional education programs	420,107				420,107
Deferred revenue - membership dues	1,533,506				1,533,506
Deferred revenue - other	1,900				1,900
<b>Total Current Liabilities</b>	<u>2,469,891</u>	<u>105,190</u>	<u>1,481</u>	<u>(12,204)</u>	<u>2,564,358</u>
<b>OTHER LIABILITIES</b>					
Obligation under agency contract		3,151,284			3,151,284
<b>Total Liabilities</b>	<u>2,469,891</u>	<u>3,256,474</u>	<u>1,481</u>	<u>(12,204)</u>	<u>5,715,642</u>
<b>NET ASSETS</b>					
Unrestricted - the Society	4,438,093				4,438,093
Unrestricted - the Foundation		561,356			561,356
<b>Total Unrestricted Net Assets</b>	<u>4,438,093</u>	<u>561,356</u>			<u>4,999,449</u>
Temporarily restricted		1,789,907	112,422		1,902,329
Permanently restricted		100,000			100,000
<b>Total Net Assets</b>	<u>4,438,093</u>	<u>2,451,263</u>	<u>112,422</u>		<u>7,001,778</u>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<u>\$ 6,907,984</u>	<u>\$ 5,707,737</u>	<u>\$ 113,903</u>	<u>\$ (12,204)</u>	<u>\$ 12,717,420</u>

**WASHINGTON SOCIETY OF CERTIFIED PUBLIC ACCOUNTANTS**

CONSOLIDATING SCHEDULE OF ACTIVITIES

For the Year Ended May 31, 2018

	Washington Society of CPAs	Washington CPA Foundation	Washington CPA/PAC	Eliminations	Total
<b>REVENUES</b>					
Education programs	\$ 2,368,911				\$ 2,368,911
Membership dues	1,900,882				1,900,882
Peer review fees	203,225				203,225
Interest and dividend income	90,088	\$ 44,811	\$ 8		134,907
Networking events	44,800				44,800
Advertising	22,242				22,242
Contributions		83,227	48,339		131,566
Other	119,902	25,000		\$ (3,184)	141,718
<b>Total Revenue</b>	4,750,050	153,038	48,347	(3,184)	4,948,251
<b>EXPENSES</b>					
Program services					
Education programs	2,157,235				2,157,235
Member services programs	983,652				983,652
Peer review expenses	268,352				268,352
Networking events	46,682				46,682
Scholarships, grants and education programs		105,000			105,000
PAC expenses	73,216		14,684	(3,184)	84,716
<b>Total Program Expenses</b>	3,529,137	105,000	14,684	(3,184)	3,645,637
General and administrative	1,146,496	44,718			1,191,214
<b>Total Expenses</b>	4,675,633	149,718	14,684	(3,184)	4,836,851
<b>Change in Net Assets Before Gain on Investments</b>	74,417	3,320	33,663		111,400
Gain on investments	289,968	134,448			424,416
<b>CHANGE IN NET ASSETS</b>	<u>\$ 364,385</u>	<u>\$ 137,768</u>	<u>\$ 33,663</u>	<u>\$</u>	<u>\$ 535,816</u>